

Council Workshop 6:00 PM – Duvall Urban Village Development Agreement

**CITY OF DUVALL
COUNCIL MEETING AGENDA
February 9, 2012
7:00 PM - Duvall Fire Station
15600 - 1st Avenue NE**

**Call to Order
Flag Salute**

I. Additions or Corrections to the Agenda:

II. Adoption of the Council Agenda:

III. Comments from the Audience:

IV. Consent Agenda:

Items listed below will be enacted by one motion. If separate discussion is desired on an item, that item may be removed from the Consent Agenda and placed on the regular Agenda at the request of a Councilmember.
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1. Council Minutes of 1-26-12

2. Payroll for January 16–31, in the amount of \$_____

(to be provided)

3. Claims in the amount of \$_____

(to be provided)

V. Presentation:

VI. Scheduled Items:

1. Mayor:

2. Council:

VII. Public Hearing: *None*

VIII. New Business:

1. (AB12-12) Shoreline Maps – Lara Thomas, Planning Manager – no action required.

2. 2012 City Council Committees - *Update*

IX. Scheduled Items:

1. Staff Reports:
 - a. Public Works: Steve Leniszewski
 - b. Planning: Lara Thomas
 - c. Police: Glenn Merryman
 - d. Fire District 45: Chief David Burke

X. Executive Session: 10-minutes – Potential Property Sale
RCW 42.30.110(1)(c)

XI. Adjournment

City Council Workshop

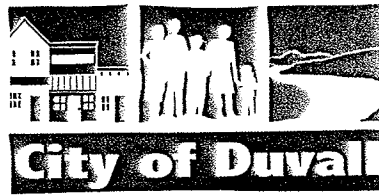
February 9, 2011 – 6:00 P.M.

Duvall Urban Village – Park Plan Concept

6:00 – 6:20 – revised park concept presentation by applicant

6:20 – 6:30 – staff present Planning Commission thoughts on the revised park concept

6:30 – 7:00 – City Council Q&A



Small Town. Real Life.

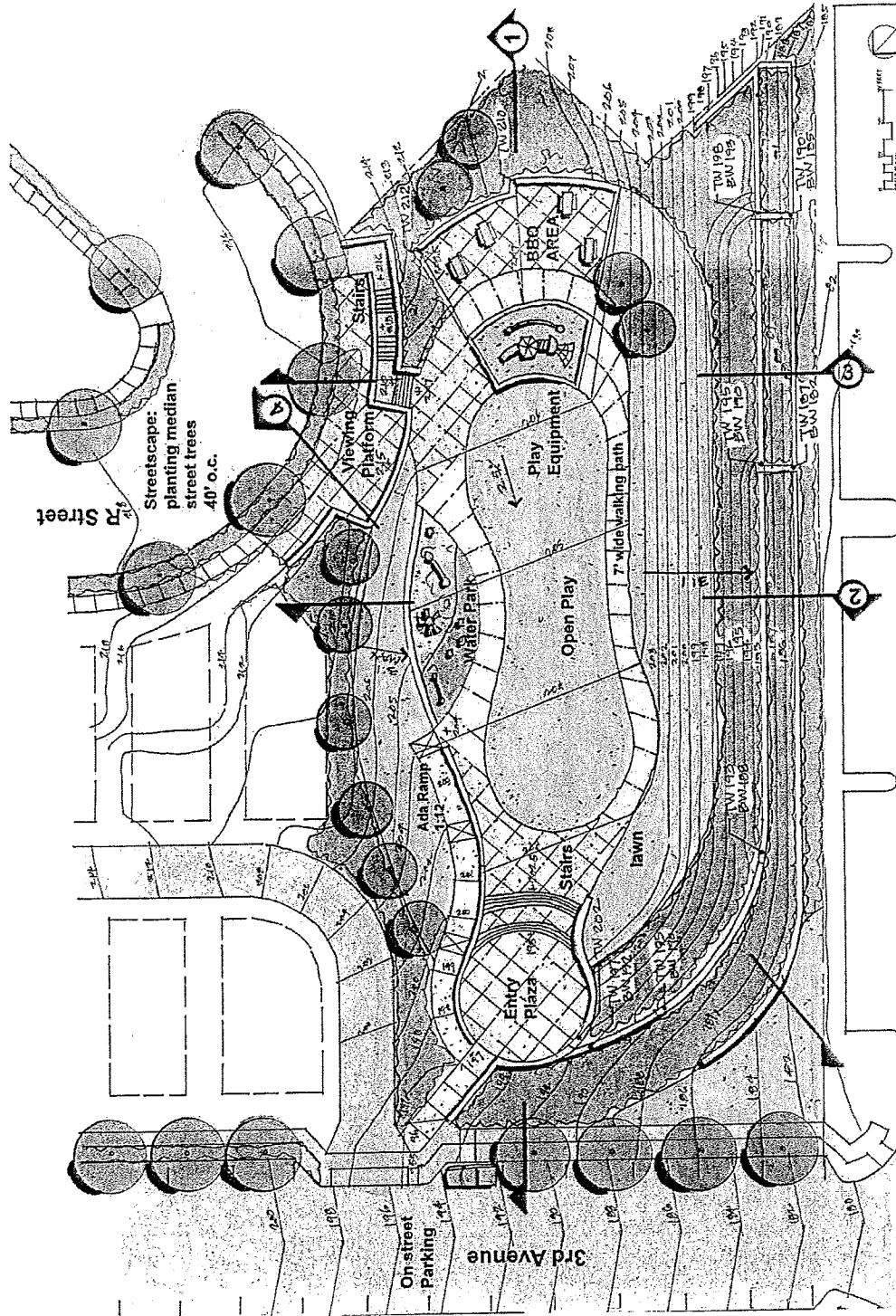
To: Mayor and City Council
From: Lara Thomas, Planning Department *LT*
Date: February 2, 2012
Re: Planning Commission – DUV1 Park Concept

On February 1, 2012, Planning Commission held a meeting with CamWest to discuss the Duvall Urban Village Phase 1 city park concepts and land credit. At the meeting CamWest introduced a second park concept which included an increase to the usable area in the park. To compensate for the increase in usable area CamWest increased the wall height from 3-4 feet to 8-10 feet. Vegetative screening would be installed to soften the height of the proposed walls. The second draft retained the original amenities proposed in the first draft including the water play area, BBQ, grassy area, and playground.

Generally, Planning Commission reacted favorable to the second draft. The Commission's remaining issues with the plan included parking for the site and language in the agreement to guarantee the proposed concept becomes a reality. Based on these concerns Planning Commission was hesitant to give CamWest 100 percent land credit at the February 1st meeting. Planning Commission concurred they are almost at 100 percent credit pending these issues.

At the next meeting on February 15th staff and CamWest will identify available parking for the site. Additionally, CamWest will restructure the language in the agreement to reflect the Commission's concerns.

Park Plan – November 2011

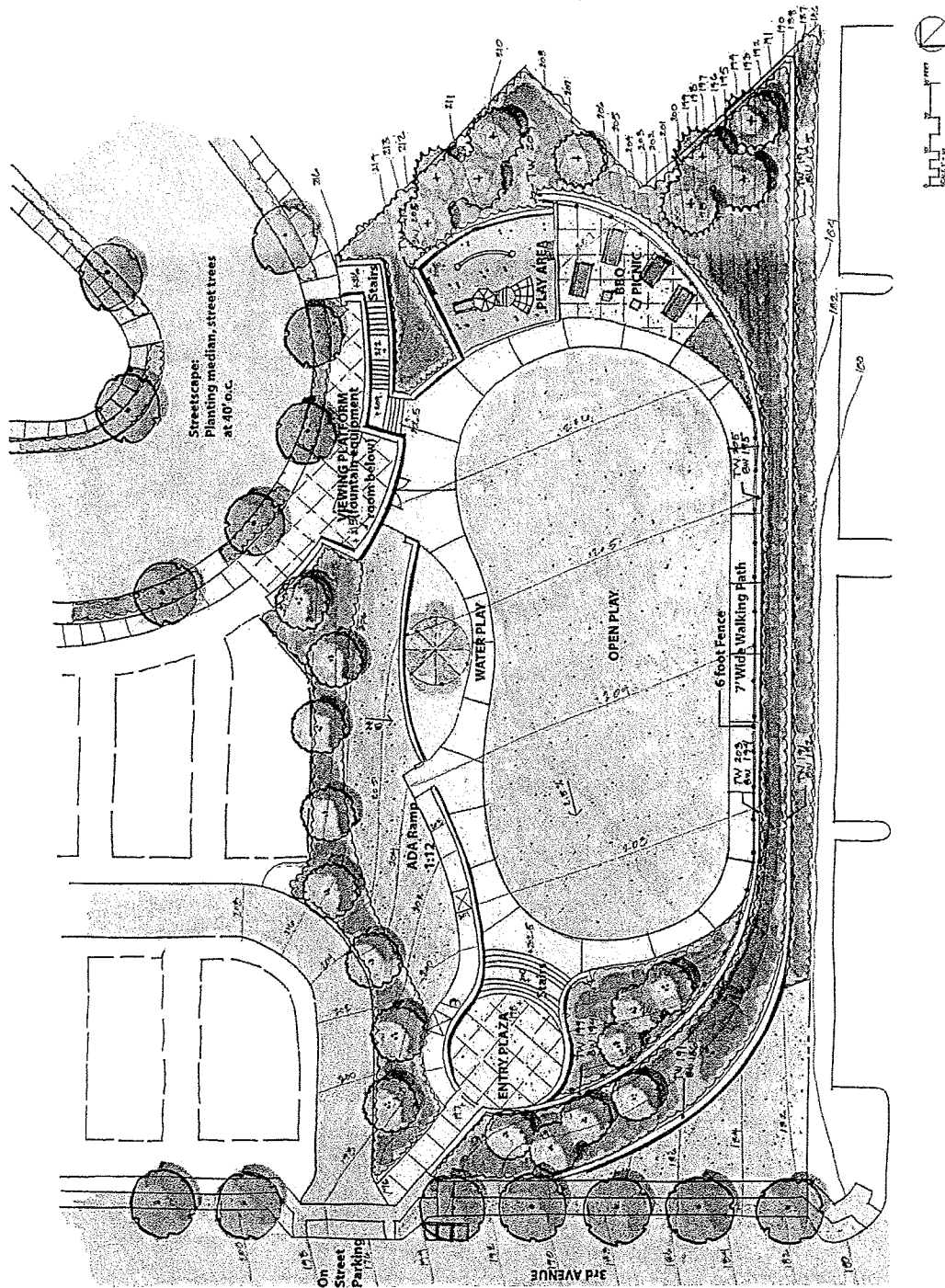


DUVALL URBAN VILLAGE PARK - plan

Duvall, WA
November 2011

THOMAS V. RENGSTORF ASSOCIATES

Park Plan -February 2012



DUVALL URBAN VILLAGE PARK - plan
 Duvall, WA
 February 2012

THOMAS V. RENGSTORF ASSOCIATES
 1000 1st Avenue, Suite 100
 DuPont, WA 99101
 Phone: 509-325-1111
 Fax: 509-325-1112
 Email: info@tvrassoc.com

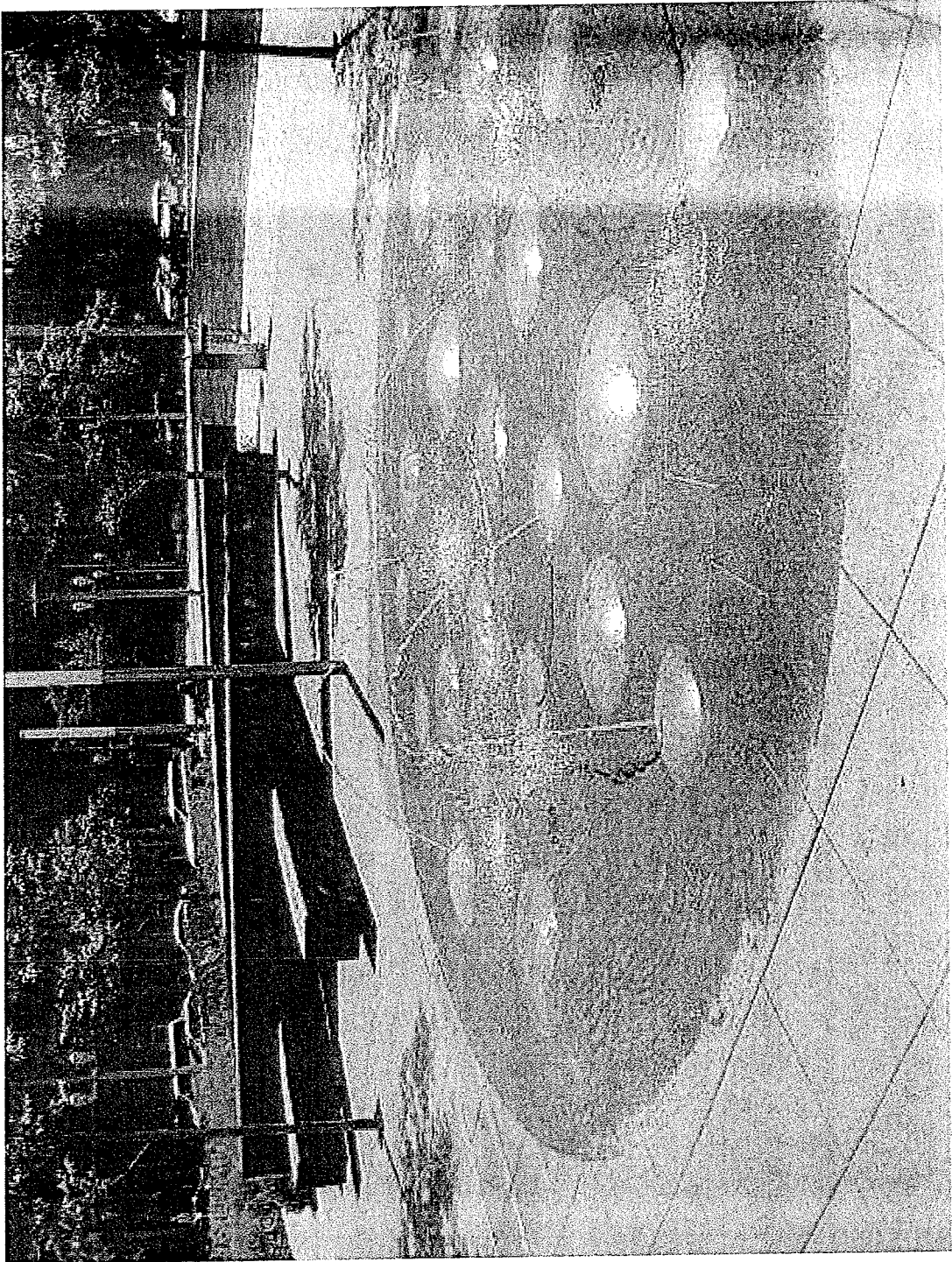


EXHIBIT F-2 BENCHMARKS - TRACT 989 PARK

The Tract 989 Park shall be substantially similar to the design set out in **Exhibit F-1**. The final design items to be included in the park shall be determined from the menu of amenities as part of the final design and approval process when the park is developed.

MENU OF PARK AMENITIES

- Open Play Area/Lawn with a minimum size of approximately _____ SF and not to exceed 5% slope (based upon design in Exhibit F-1)
- Entry Plaza
- Pathways
- Viewing Platform
- Play Area(s) with Play Equipment (e.g. play structure, sand box)
- Water Play Area
- Bike Rack
- Seating (e.g. benches, sitting wall)
- Barbeque/Picnic Area
- Fencing as needed
- Shaded Area or Shelter
- Landscaping
- Path lighting

OTHER CONSIDERATIONS

The City will exercise flexibility in granting deviations from design standards for such items as location and height of retaining walls and allowing grade of 2:1 or 2.5:1 in appropriate areas, allowance of angle or head in parking adjacent to the park instead of parallel parking and other approvals if they will result in a public benefit.

Features can be combined.

The Park shall comply with preliminary plat requirements, including required parking, applicable code requirements (subject to City approval of deviations) and other applicable requirements such as ADA.

**CITY OF DUVALL
COUNCIL MEETING
January 26, 2012
7:00 P.M. - Duvall Fire Station**

~~Council Workshop~~ — 6:00 PM: There was no workshop.

The City Council Meeting was called to order by Mayor Ibershof at 7:00 P.M.

Council Present: Gérard Cattin, Becky Nixon, Gary Gill, Amy Ockerlander

Staff Present: Steve Leniszewski, Glenn Merryman, Jill Long, Lara Thomas,
Attorney Ann Marie Soto, Jodee Schwinn

I. Additions or Corrections to the Agenda:

Under Consent Agenda add: Payroll Checks #14391-14398, in the amount of \$152,321.52; Claims Checks #14399-14452, and #14395, in the amount of \$126,632.38, and excusing the absence of Councilmember Elizabeth Walker. Under Scheduled Items add: Chief Merryman – Department Report and introduction of Police Officer Soss. Under New Business add: AB12-11 a Resolution ratifying the Declaration of Emergency declared on January 20, 2012. Under Council add: Councilmember Cattin, Councilmember Nixon, and Councilmember Ockerlander.

II. Adoption of Council Agenda:

It was moved and seconded (Ockerlander-Cattin) to adopt the 1/26/12 Council Agenda. The motion carried. (4 ayes).

III. Comments from the Audience:

Roger Jones, representing the Duvall Rotary, said he would like the City Council to consider allowing the sale of safe and sane fireworks within the Duvall City Limits. The Rotary would like to be able to have a fireworks booth at the Safeway parking lot during the 4th of July season as a way to raise money. He said that by allowing the sale of safe and sane fireworks in the City, it may even help prevent people from bringing the illegal and dangerous fireworks into the City from other places. He said that allowing a fireworks stand ran by the Rotary would be a great opportunity for the organization to raise money that in turn, would go to do some good and nice things in town.

Scott Thomas, Duvall Chamber of Commerce, thanked the City and the Public Works Crew for keeping the streets clear and passable during the recent snow and ice storm. He asked if there were anyway the City could remove the snow and slush from the parking stalls and from along the side streets where people usually park too. He also asked that

the City Council please make time to consider economic development during their upcoming Council Retreat. Lastly, Mr. Thomas commented that the current Community Event Grant Process is an extremely prohibitive and difficult one. He asked that Council look at the grant applicants favorably, and to also consider re-writing the grant procedures and process for next year.

IV. Approval of Consent Agenda:

It was moved and seconded (Ockerlander-Cattin) to approve the consent agenda which included approval of Payroll Checks #14391-14398, in the amount of \$152,321.52; Claims Checks #14399-14452, and #14395, in the amount of \$126,632.38; excusing the absence of Councilmember Collinwood and Councilmember Walker; and approving the Council Meeting Minutes of 1/12/12. The motion carried. (4 ayes).

V. Presentation: None

VI. Scheduled Items:

1. Mayor: Mayor Ibershof reported that he has been speaking with Outside Seattle and the Port of Seattle regarding economic development in the Snoqualmie Valley and in the City of Duvall. He also reported that he attended the Snoqualmie Valley Governments Association Meeting the previous evening and that there is a lot of collaboration going on among the cities in the Valley. He also attended the Puget Sound Regional Council (PSRC) Meeting. The PSRC is a regional transportation policy group. He also reported that he met with the Police Chief and the City Manager of Carnation earlier in the day to discuss the new police services contract. He feels they will be ready to present some solutions to both of the City's Council in the near future. He announced that he has been chosen by the PSRC to serve as a representative on the Flood Control District. Mayor Ibershof reported that he and the city staff have been working with Mayor Pro tem Ockerlander on the City Council Workshop topics and establishing a schedule for them in 2012. Lastly, Mayor Ibershof reported that he had the opportunity to tour the Riverview School District's new facility that was recently purchased here in Duvall. The previous Duvall Family Life Center will be the School District's new District Office Headquarters.

2. Committee Reports:

a. Councilmember Amy Ockerlander explained that the new Council Committee members will be established at the Council Retreat on February 4th. She also shared that there will be some discussion on changing the structure of the Committee Meetings to help with attendance and efficiency within the Council Committees. One idea is to hold a "Committee of the Whole" meeting prior to some of the regularly scheduled City Council Meetings.

b. Councilmember Cattin, on behalf of the Finance & Administration Committee, addressed the earlier public comment pertaining to the Community Event Grant Program and its process. He explained that that issue has been on the Finance and Administration

Committee Agenda for some time and they have continued to review and revise the granting process. The revisions to the grant program policies have streamlined the entire process, and have also identified the eligibility criteria very clearly. Kass Holdeman has held workshops to assist applicants and is available for those organizations or individuals that need additional help. He explained that during the prior reviews of the grant process, many of the applicants discovered that they themselves needed more formalization in their administration of funding. One of the results of the reviews of the grant process, is that it has provided an opportunity for applicants to think through what they do as an organization and how they attend to some of the matters related to grant funding requests and applications and criteria. As it turns out, the Committee has learned a great deal and the process has been very useful to the Community at large also. He encouraged the review of the most recently adopted grant process and policy, and invited suggestions for things that can make it even better.

3. Council:

a. Councilmember Gérard Cattin announced that he was appointed to the King County Regional Law, Safety, and Justice Committee. They met early in the morning and had a very insightful meeting. The Secretary of the Department of Corrections attended the meeting and discussed a number of items including the current legislative agenda. Councilmember Cattin noted that Washington is 42 in the nation as far as incarceration rates (1 being the worst), and that the jail population has doubled in Washington State in the last ten years.

b. Councilmember Becky Nixon reported that she attended the Snoqualmie Valley Governments Association Meeting. Duvall City Councilmember Walker, Chair of the Snoqualmie Watershed Forum, gave a Watershed Forum presentation and did a great job. The group discussed unfunded mandates, and also potential ways to raise additional revenue for city provided services. Councilmember Nixon commented that the City of Duvall snow routes work great and the city did a great job at keeping up on them. She also suggested that the City partner with King County or the City of Redmond to install signage along Avondale Road in Redmond that notifies commuters heading to Duvall of unexpected or temporary road closures that they may encounter as they are driving out to the Duvall area. She also suggested changing the one way street behind City Hall into a two-way street to help the flow of traffic and for easier access to parking in that area east of west of Main Street.

c. Councilmember Amy Ockerlander reported that she was in Olympia yesterday attending the Association of Washington Cities Legislative Conference. She said she was able to attend the legislative dinner and was able to speak with Duvall's State Representatives. She also had the opportunity to speak with the House Transportation Chair, Judy Clibborn, about the best ways to go about getting funding for the WSDOT improvements to SR203 in the Coe-Clemmons Creek area. Councilmember Ockerlander announced that the National League of Cities Conference will be held in March in Washington DC. She has attended that Conference for the last two years, and intends to attend again in March. She pays to attend that conference out of her own pocket. She said it is a great conference and it provides a good perspective about what is going on and

on a much larger level. Lastly, Councilmember Ockerlander announced that the City Council Retreat is taking place Saturday, February 4, 2012, at Match Coffee & Wine in Duvall.

4. Staff Report:

Police Chief: Chief Merryman gave a brief update on recent Police activities, including response to the recent winter storm.

Chief Merryman also introduced Corporal Soss. Corporal Soss has been with the City of Duvall Police Department for 3 years. In addition to being an Active Patrol Officer, he is a Corporal Master Police Officer, which includes stepping in as acting supervisor, a Field Training Officer, a Firearms Instructor for the Department, and the Department's Quartermaster.

VII. Public Hearing: *None*

VIII. New Business:

1. (AB12-07) Approve and authorize the Mayor to sign agreements for the City of Duvall 2012 On-Call Consulting Services. *It was moved and seconded (Cattin-Ockerlander) to approve and authorize the Mayor to sign agreements for the 2012 On-call Consulting Services with the following consultants: Transpo Group (\$20,000), SDA (\$25,000), Murray Smith (\$25,000), PACE (\$20,000), GeoEngineers (\$20,000), PGS (\$25,000), BHC (\$25,000), and ESA (\$75,000). The motion carried. (4 ayes).*

2. (AB12-08) Annual Impact Fee Report.

City Finance Director, Jill Long, distributed the City of Duvall Annual Impact Fee Report for 2011. She gave an overview of the fees collected by the City, and explained the collection and distribution of those impact fees.

3. (AB12-09) Approve and authorize the Mayor to sign the amendment for the increased cost impact to the Interlocal Agreement with the City of Redmond for Plan Review Services. *It was moved and seconded (Ockerlander-Cattin) to approve and authorize the Mayor to sign the amendment for the increased cost impact to the Interlocal Agreement with the City of Redmond for Plan Review Services. The motion carried. (4 ayes).*

4. (AB12-11) Approve Resolution #12-01 ratifying the Declaration of Emergency on January 20, 2012, due to a significant winter snow and ice storm and subsequent power outage January 14 - 20, 2012. *It was moved and seconded (Ockerlander-Nixon) to approve Resolution #12-01 ratifying the City of Duvall Declaration of Emergency on January 20, 2012. The motion carried. (4 ayes).*

5. Interviews of the Council Applicants for the City Council Position #7.

Mayor Ibershof thanked each of the council applicants and explained the interview procedures. The three city council candidates; Jason Walker, Dr. Gary Rutledge, and James Morris, removed themselves from the Council Chambers.

Mayor Pro-Tem Ockerlander called each council applicant into the Council Meeting individually to ask the same interview questions of each candidate. Each candidate answered the questions individually at the open Council Meeting.

IX. Executive Session: 10-minutes - Discussion of qualifications of Council Applicants

8:32 p.m. The Council Chambers were cleared for a 10-minute Executive Session regarding discussion of qualifications of Council Applicants.

8:42 p.m. The Regular Council Meeting was called back to order.

X. New Business (continued):

6. (AB12-05b) City Council vote by matrix to appoint applicant to the Duvall City Council vacant position #7, an unexpired term through November 2013.

Each Councilmember cast one vote for the council applicant finalist. The votes were as follows:

Councilmember Cattin: Jason Walker

Councilmember Ockerlander: Jason Walker

Councilmember Nixon: Jason Walker

Councilmember Gill: Gary Rutledge

The final candidate voted for appointment to the Duvall City Council position #7 was Jason Walker.

XI. Adjournment:

It was moved and seconded (Gill-Ockerlander) to adjourn the meeting.

The meeting adjourned at 8:48 p.m.

Signed _____
Mayor Will Ibershof

Attest _____
Jodee Schwinn, City Clerk

City Council

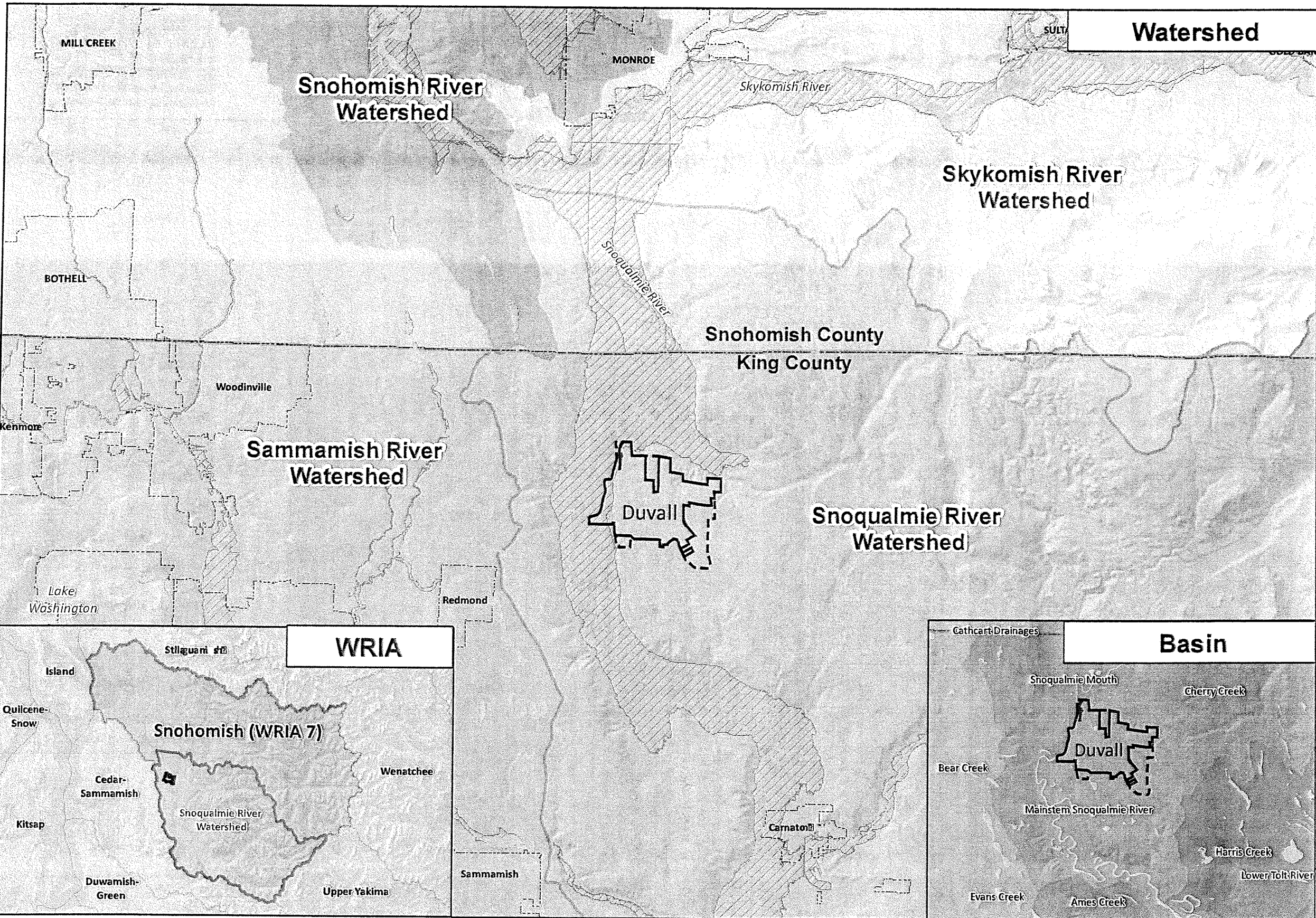
2012 Agenda Bill

City of Duvall
PO Box 1300
Duvall, WA 98019

ITEM INFORMATION		
Title:	Agenda Date: 2/9/12	Agenda Bill No. AB12-12
Shoreline Master Plan Update Maps	Department / Committee / Individual	Originator
	Mayor Will Ibershof	
	Planning Department – Lara Thomas	X
	Public Works – Steve Leniszewski	
	Police Chief – Glenn Merryman	
Cost Impact:	Finance Department – Jill Long	
Fund Source:	City Attorney Review Yes <input type="checkbox"/> No <input type="checkbox"/>	
Timeline:	Committee Review Yes <input type="checkbox"/> No <input type="checkbox"/>	
SUMMARY STATEMENT:	Name of Committee:	
<p>The Shoreline Master Plan Update is entering its final phases. The advisory committee has been working on the plan for the past 18 months and will have a complete document for Planning Commission, City Council, and public review. This evening we will review some of the maps created during the update process.</p> <p>Map 1 – Regional Context Map 7 – Parks, Open Space and Public Access Areas Determining the Shoreline Planning Area Map 3 – Topography and Hydrology Cross Section Map Shoreline Environmental Designations</p>		
RECOMMENDED ACTION:		
No action needed at this time.		
AMENDED MOTION:		

RECORD OF COUNCIL ACTION	
Motion as Proposed Above	Amended Motion
Motion Made by:	Motion Made by:
Seconded by:	Seconded by:
Passed:	Passed:
Failed:	Failed:
Cattin:	Cattin:
Collinwood:	Collinwood:
Walker, E.:	Walker, E.:
Nixon:	Nixon:
Gill:	Gill:
Ockerlander:	Ockerlander:
Walker, J:	Walker, J:

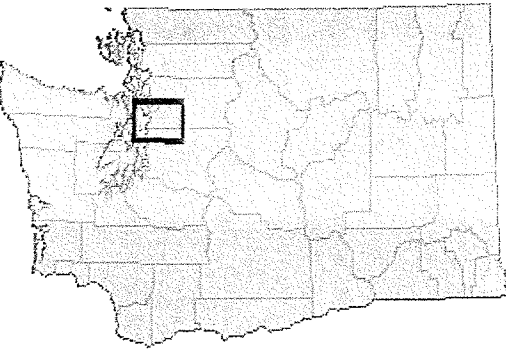
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Watershed



Reconnecting with the Riverfront.



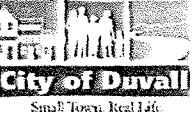
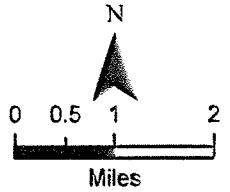
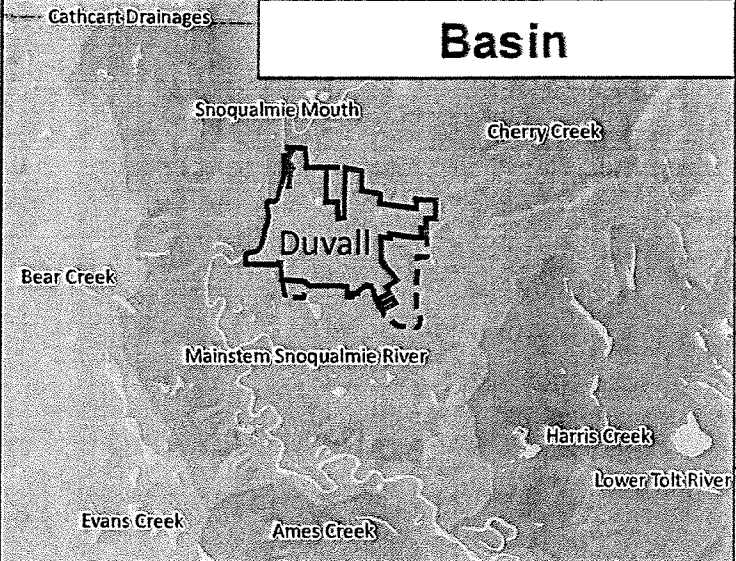
Legend

- Duvall City Limits
- Duvall UGA Boundary
- Waterbodies
- County Boundary
- 1% Chance Annual Flood

Watershed

- Snoqualmie River
- Sammamish River
- Skykomish River
- Snohomish River

Basin



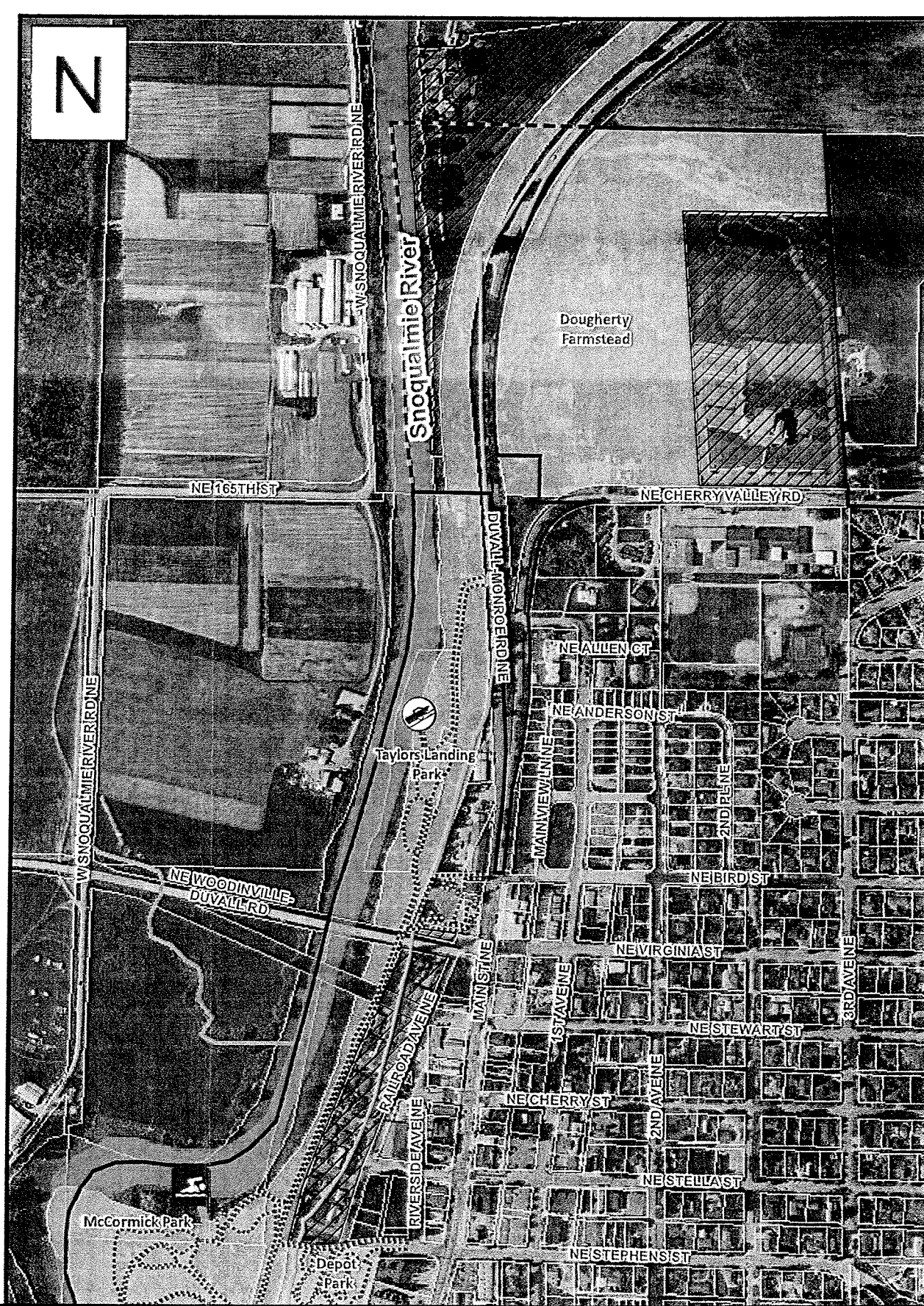
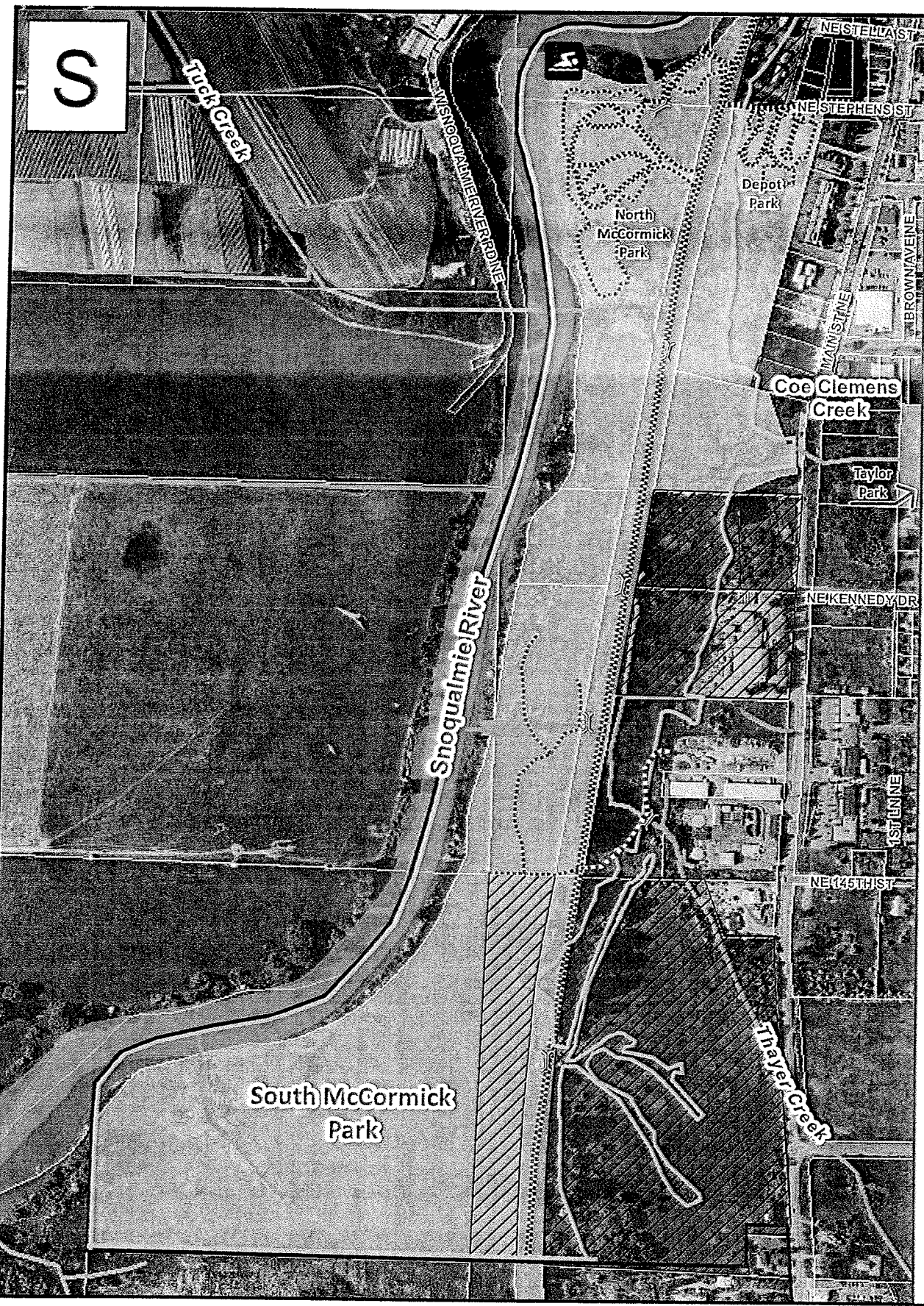
SOURCE:
Snohomish County, 2008;
King County, 2009; ESRI, 2008.

SHORELINE MASTER PROGRAM
City of Duvall

Map 1
REGIONAL CONTEXT

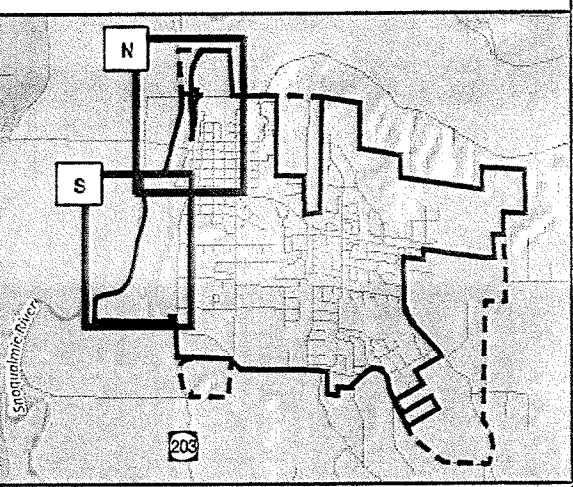


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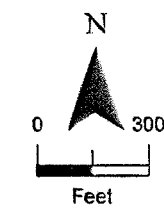
Duvall SMP

Reconnecting with the Riverfront.



Legend

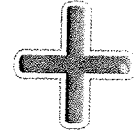
- Parks
- Paths and Trails
- Waterbody
- Boat Ramp
- Wading / Swim Beach
- Bridge
- Privately Owned Parcels
- Duvall City Limits
- Duvall UGA Boundary
- Preliminary Shoreline Planning Area



SOURCE: City of Duvall, 2006; ESA Adolphson, 2009; King County, 2005, 2009; Aerials Express, 2009 (Aerial)

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200 Foot Shoreline Zone & Associated Wetlands



Floodway & Floodplain

(Floodplain within 200 feet of floodway is required; remaining floodplain is optional)



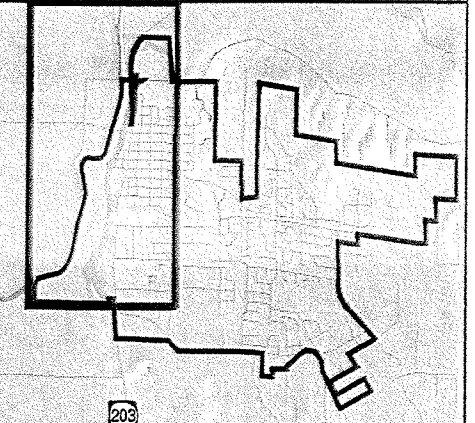
Shoreline Planning Area

(Optional floodplain areas that are NOT within associated wetlands are mapped as 'Optional Shoreline Planning Area')



Duvall SMP

Reconnecting with the Riverfront.



Preliminary Digital Flood Insurance Rate Maps
King County and Incorporated Areas (November, 2010)

Approximate 100-year floodplain
of Snoqualmie River in Duvall:
51 feet NAVD 88 (Preliminary DFIRM)

1% Chance Annual Flood
Floodway

Optional
Floodplain Areas

King County -
Extends shoreline planning area
throughout Snoqualmie Valley floodplain

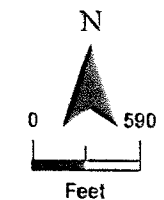
Required
Shoreline Planning Area

Optional

Optional

Legend

- Duvall City Limits
- Duvall UGA Boundary
- Preliminary Shoreline Planning Area
- Optional Shoreline Planning Area
- 1% Chance Annual Flood
- Floodway
- Wetlands
- 200 Foot Shoreline Zone
- Streams
- Waterbody



SOURCE: City of Duvall, 2008; ESA Adolfson, 2008; King County, 2005, 2009; NAIP (USDA), 2009 (Aerial)

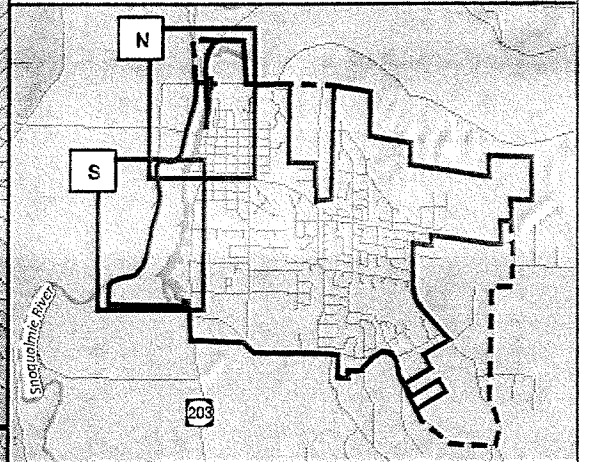
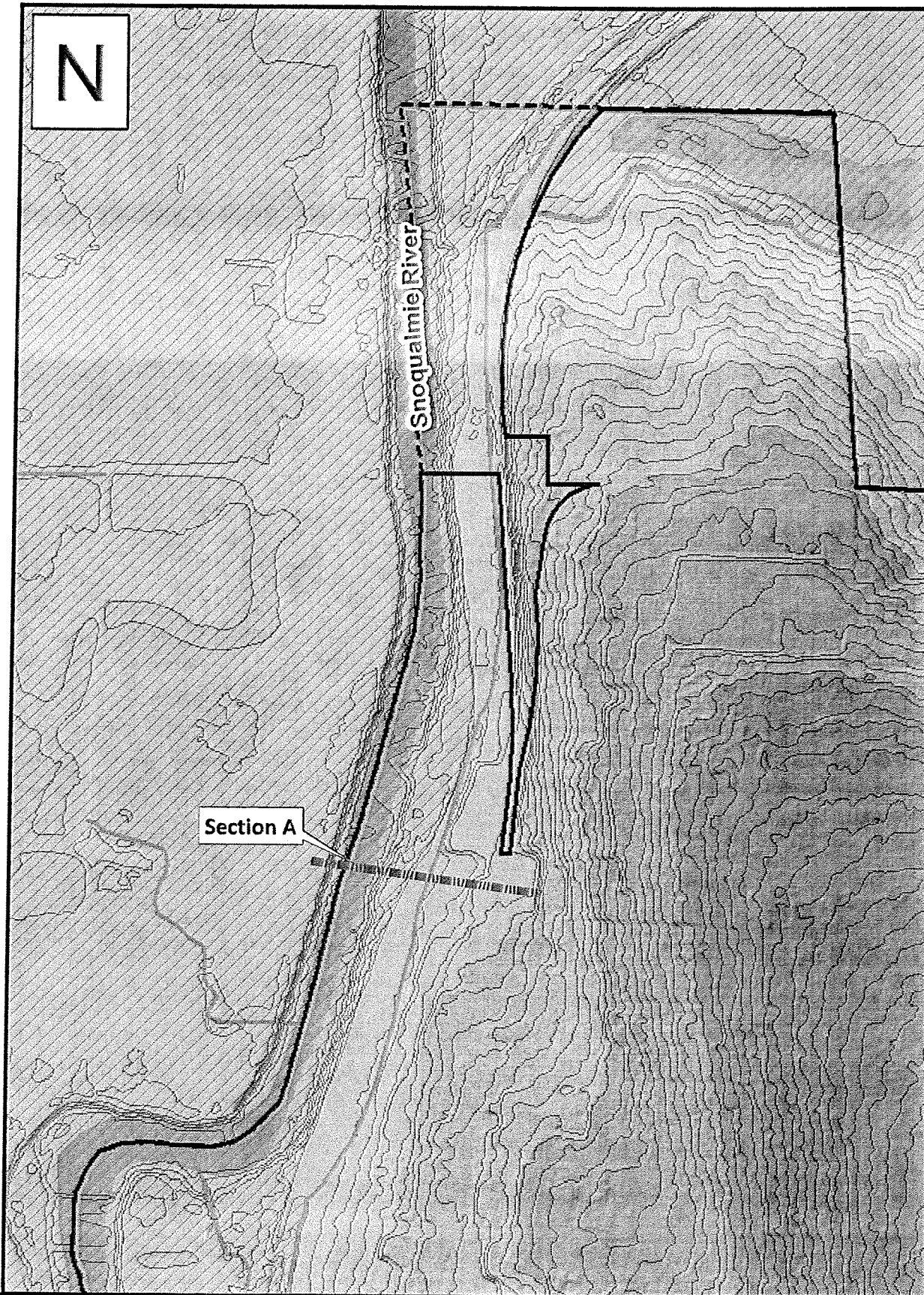
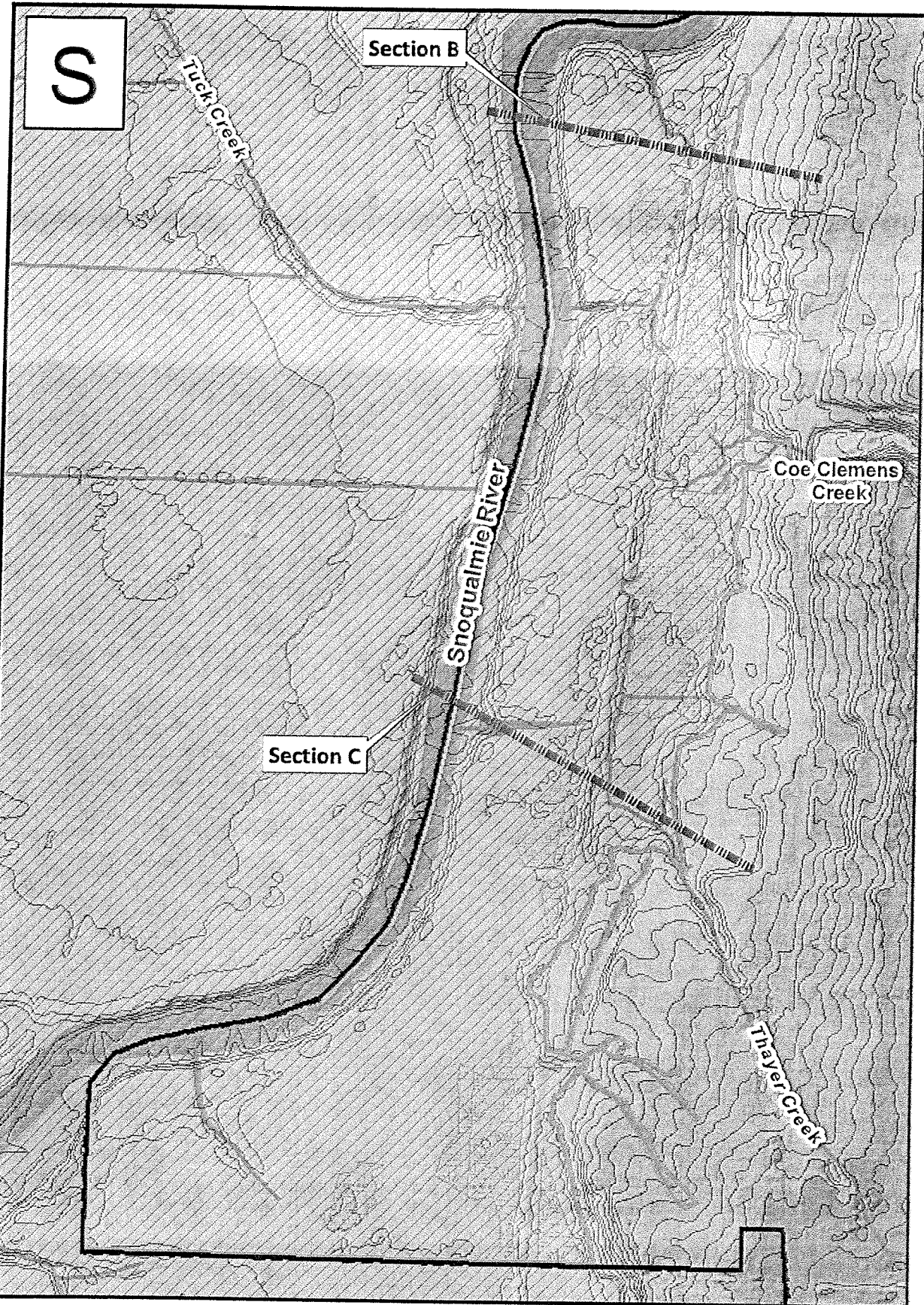
SHORELINE MASTER PROGRAM
City of Duvall

DETERMINING THE SHORELINE PLANNING AREA

DRAFT

ESA Adolfson

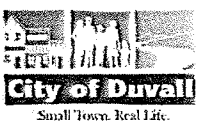
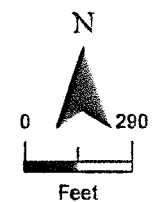
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Legend

Duvall City Limits	Contours 2'
Duvall UGA Boundary	Elevation (ft)
Preliminary Shoreline Planning Area	0 - 5
Streams	5-10
Wetlands (City)	10-25
Wetlands (King County)	25-40
Wetlands (Field Verified)	40-50
1% Chance Annual Flood	50-70
	70-80
	80-125
	125-175
	>175

NOTE: Sections A, B, and C to be prepared during completion of Draft Inventory and Characterization.



SOURCE:
Snohomish County, 2008;
King County, 2003 (LiDAR)

SHORELINE MASTER PROGRAM
City of Duvall

Map 3 TOPOGRAPHY AND HYDROLOGY

DRAFT

ESA Adolfson

Figure 5-6. Section across the Snoqualmie River SPA within the Depot Village / Taylor's Landing / Northern Shoreline Area. Section location shown on Map 3 as Section B; elevation data from King County topographic information.

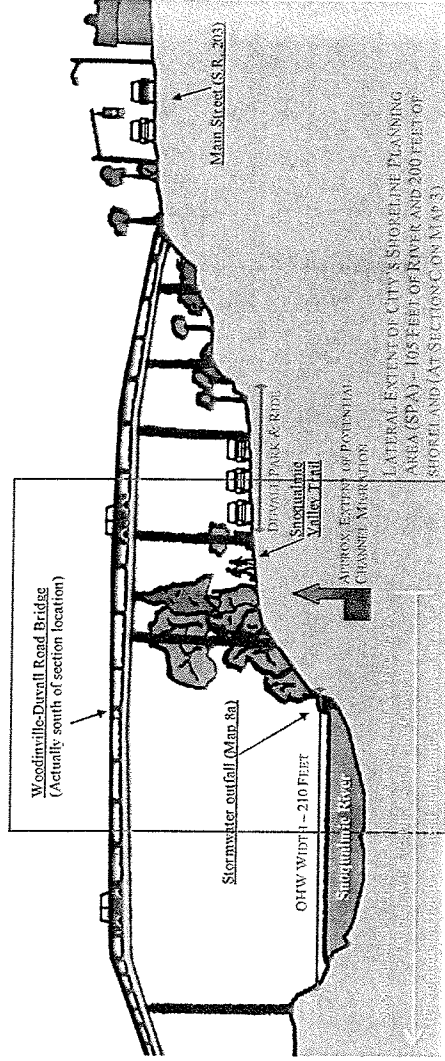


Photo 5-9. Snoqualmie River shoreline at Woodinville-Duwall Road Bridge. Note Riverside Village, Snoqualmie Valley Trail, and historic bridge footings; photo location shown on Figure 5-5 (King County, 2001).



Photo 5-10. Depot Village residential neighborhood immediately east of the Snoqualmie Valley Trail; photo location shown on Figure 5-5 (February 2010).



Photo 5-11. Taylor's Landing boat launch; ramp cuts into the bank, anealing downriver to the north; photo location shown on Figure 5-5 (February 2010).

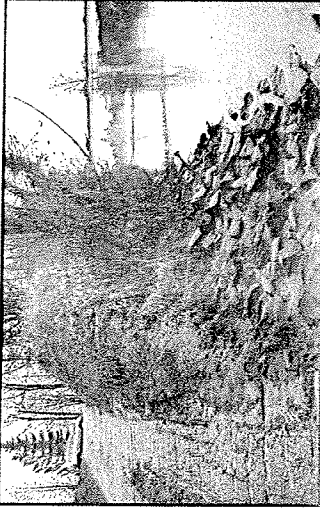


Figure 5-4. Section across the Snoqualmie River SPA within the McCormick Park / Depot Park area. Section location shown on Map 3 as Section B; elevation data from King County topographic information.

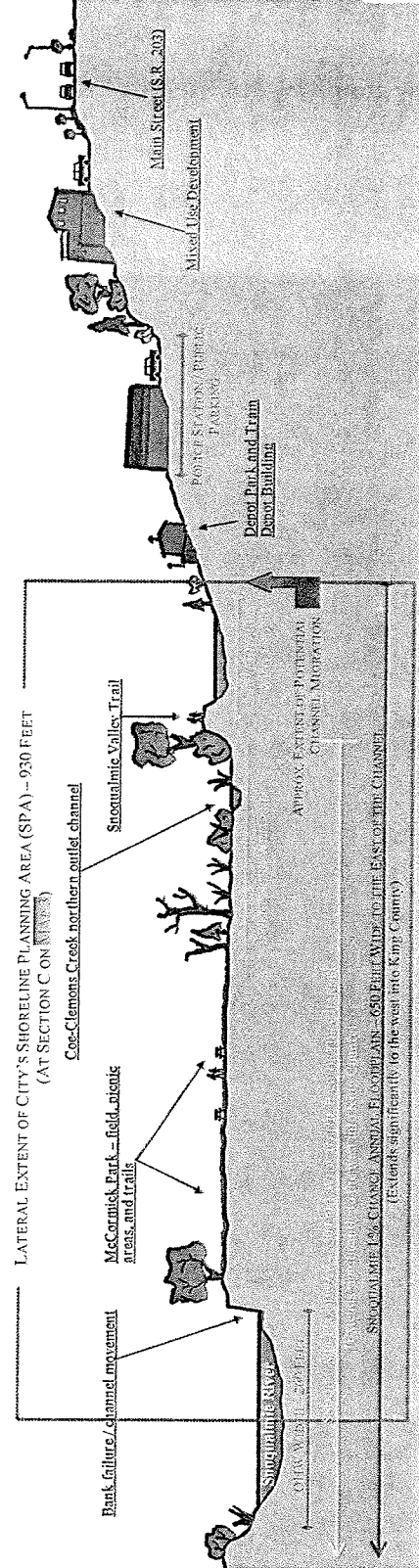


Photo 5-4. Falling banks along the Snoqualmie River, facing south at McCormick Park shoreline; photo location shown on Figure 5-5 (February 2010).

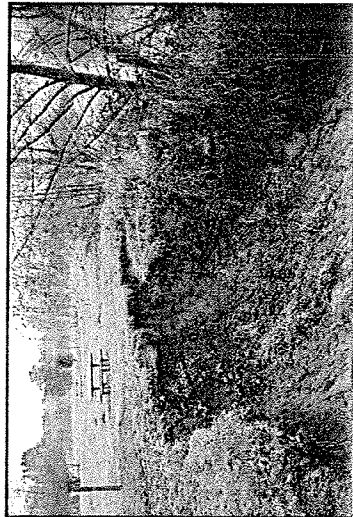


Photo 5-6. North shoreline of McCormick Park with sandy beach used for swimming and wading; photo location shown on Figure 5-3 (City of Duwall, 2008).

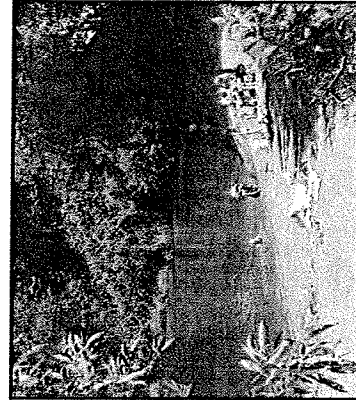


Photo 5-7. Interpretive flood elevation pole in lawn area of McCormick Park - red arrow notes the approx. height of the winter 2009 flood; photo location shown on Figure 5-3 (February 2010).

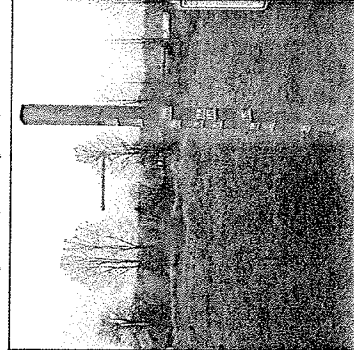


Figure 5-2. Section across the Snoqualmie River SPA within the south-end open space area. Section location shown on Map 3 as Section C; elevation data from King County topographic information.

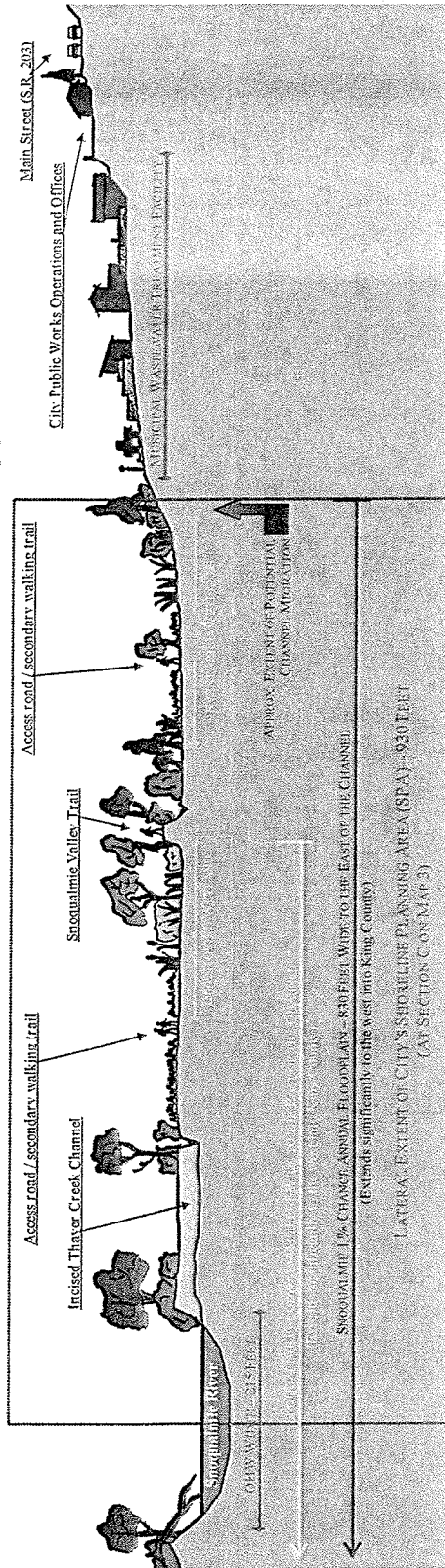


Photo 5-2. Steep banks and incised channel of the Snoqualmie River; facing south from the south-end open space area; photo location shown on Figure 5-1 (April 2009).

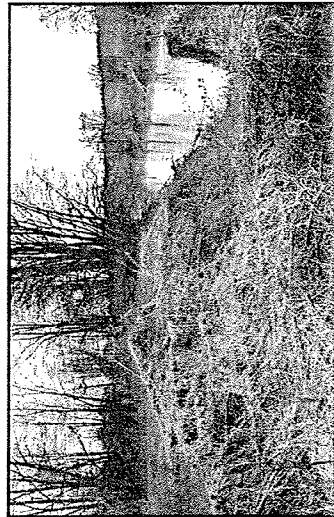


Photo 5-3. Steep banks and incised channel of Coe-Clonens Creek, immediately upstream of convergence with Snoqualmie River; photo location shown on Figure 5-1 (April 2009).



Photo 5-4. View across wetland and meandering Coe-Clonens channel to the west of trail corridor; significant trapped flood debris; photo location shown on Figure 5-1 (April 2009).



